



The Real Junk Food Project Central

Official Governance

RCG0003

Corporate Responsibility Policy V4

Ratified on Wednesday 21st of November 2018

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The document and its contents are subject to revision, replacement and abolition, upon the unanimous decision of the Board of Directors

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Document RCG0003



The Real Junk Food Project Central CIC

Corporate Responsibility Policy

1. Policy statement

- A) The Real Junk Food Project Central CIC (hereby referred to as “the Company”) recognises its social and environmental responsibilities. This policy is designed to encourage working practices that are environmentally friendly and socially responsible within the Company.

2. Environmental Responsibility Sub-Policy

- A) The Company is considerate of the environment in everything it does. Its mission of reducing food waste is aligned with the principles of the Paris Agreement (2016) in pursuit of a “2°C world”; using food waste to feed individuals in the local community reduces demand for further production of food, thus reducing the environmental impact of agriculture and the wider food system.
- B) The Company is committed to actions that adhere to the “3 R’s” of environmentally-friendly and sustainable business practice.
- C) Reduce; the Company will:
- Use electronic communications wherever possible, discouraging volunteers and employees from using paper-based communications and marketing.
 - Printing documents only when required to do so by law.
 - Switching off lights, catering equipment and electronics at the end of operations in venues used by the Company.
- D) Reuse; the Company will:
- Use scrap paper when electronic notation is not possible.
 - Reuse old envelopes for mailing, where appropriate.
 - Seek unwanted and unused kitchen equipment and other such catering resources, rather than purchase from new, where appropriate.
- E) Recycle; the Company will:
- Recycle all paper waste in venues used by the Company.
 - Recycle used toner and ink cartridges, electronic devices and kitchen equipment as appropriate.
 - Make use of local composting facilities for both raw and cooked foods.



3. Social Responsibility Sub-Policy

- A) The Company is aware and considerate of social injustices and inequalities in the United Kingdom. Its mission of reducing food insecurity and providing meaningful volunteering and employment opportunities to local people is aligned with the principles of the Ottawa Charter for Health Promotion (1986) in pursuit of strengthening community actions and developing personal skills.
- B) The Board of Directors hereby establishes the creation of a Fundraising and Outreach Team to have devolved responsibility for the implementation of the Social Responsibility Sub-Policy. The Fundraising and Outreach Team shall be managed by a named lead who will coordinate the efforts of local sites in pursuit of the Sub-Policy. The Board of Directors is responsible for the designation of the named lead and retains final authority on decisions relating to the allocation of resources and funds under the Social Responsibility Sub-Policy. The Board of Directors shall be permitted to use their power of veto only when permitted by the Partnership Agreement and Company Constitution.
- C) The Fundraising and Outreach Team will be responsible for the allocation of resources and funds in pursuit of wider social impact under the Social Responsibility Sub-Policy. They are obligated to act in accordance with the Company's bottom-up community development principle; they shall allocate resources according to the will of the volunteers of the Company.
- D) Volunteers will be encouraged to nominate causes for support. All nominations shall be for causes which are local in scope, provide services in the county of West Midlands, have a defined legal structure and abide by democratic principles. No nominations shall be considered for causes which are national or international in scope, nor for causes which promote religious or political views.
- E) All nominations are to be confirmed or rejected by the Board of Directors, who shall justify their decision in accordance with the Company Constitution.
- F) Following confirmation by the Board of Directors, nominate causes will be allocated resources by the Fundraising and Outreach Team appropriate to the needs of the cause. This may take the form of intercepted foods, free events and catering contracts, intercepted non-food items or funds raised from the sale of non-food items.
- G) The Company will commit to measuring the social impact of its services in order to improve, expand and grow the positive impact the Company has on the local community.



4. Monitoring and review

- A) This policy will be issued to all employees and volunteers. Any monitoring information collected will be used to monitor the effectiveness of the Corporate Responsibility Policy. Information will be processed in accordance with the General Data Protection Regulations, as outlined in the Company's Privacy Statement.
- B) The Corporate Responsibility Policy will be reviewed six months from the date of approval. The next review of this policy shall be conducted and approved no later than **Wednesday 29th of May 2019**.

5. Approval

Version 4 of the Corporate Responsibility Policy was reviewed and approved by the Board of Directors on **Wednesday 21st of November 2018**.